



Yearly Status Report - 2016-2017

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	NIMA GIRLS ARTS COLLEGE GOZARIA
Name of the head of the Institution	Dr. Rajendrasinh D. Vaghela
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02763263631
Mobile no.	9727302789
Registered Email	nimacollege@ymail.com
Alternate Email	iqacngac1997@gmail.com
Address	RAILWAY STATION ROAD, GOZARIA, TA. MEHSANA, DIST. MEHSANA
City/Town	GOZARIA
State/UT	Gujarat
Pincode	384470

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Women																
Location			Rural																
Financial Status			Self financed and grant-in-aid																
Name of the IQAC co-ordinator/Director			Dr. Dharmendrasinh M. Vaghela																
Phone no/Alternate Phone no.			02763263631																
Mobile no.			9427040202																
Registered Email			nimacollege@ymail.com																
Alternate Email			iqacngac1997@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://www.nimacollege.in/iqac-minutes/aqar-ssr/#1674110352610-b73ec3bc-56bd																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			https://www.nimacollege.in/academic-calendar/#1648790166635-0ce4dc6d-2119																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>B</td> <td>2.44</td> <td>2011</td> <td>27-Mar-2011</td> <td>26-Mar-2016</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.44	2011	27-Mar-2011	26-Mar-2016
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.44	2011	27-Mar-2011	26-Mar-2016														
6. Date of Establishment of IQAC			02-Aug-2007																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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Programme of Teaching of Hairstyle	12-Aug-2016 02	57
Introduction of Mentorship system	16-Dec-2016 27	162
Personality Development Programme	01-Feb-2017 04	89
View Uploaded File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	NSS	HNGU, Patan	2017 365	61952
View Uploaded File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Programme of Teaching Hairstyle enabled the rural girl students in helping their family and friends and may be conducive from the employment point of view.
2. Introduction of mentorship helped the respective mentors in understanding the issues of mentees. 3. Personality Development Programme helped the rural students acquire employable skills through interview techniques and guidance for the competitive exams. 4. Such programmes as Cleanliness drive, deaddiction in association with meeting people of the villages were carried out by students.

[View Uploaded File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Formation of different committees and work allocation.	1. Cooordinators of different committees arranged programmes accordingly.
2. World Yoga day celebration.	2. Faculty and students performed Yoga on IYD
3. To create various Teaching-Learning platform through various programmes.	3. Encouragement to the students for the maximum use of library and the study-material given to the students.
4. Republic day Celebration	4. Faculty, staff, members of the management, local body members joined to celebrate Republic day
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Shree Gozaria Kelavani Mandal, Gozaria	21-Aug-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2016

Date of Submission

23-Dec-2016

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college, affiliated to Hemchandracharya North Gujarat University, Patan, ensures effective curriculum delivery through a well planned and documented process. The initiatives taken up for effective curriculum delivery are as under: Academic Calendar The Principal, along with all the HODs prepares its Academic Calendar in the beginning of the year which is in accordance with the

University Academic Calendar. The College strictly adheres to the academic calendar which comprises of various activities to be undertaken throughout the year. Students, faculty members and other stake holders are informed about the same. The academic calendars are displayed on the institutional website to be viewed by all. Teaching Plan In the departmental meetings of the HODs with the teachers, they distribute copies of the departmental and individual time-tables to the faculties. The faculties prepare micro teaching plan and follow it earnestly. Each department conducts continuous assessment which includes class room tests, assignments, group discussions, presentation, etc. Academic Diary For the effective implementation of curriculum, the teacher works out on the syllabus to be taught and writes units and chapters in the academic diary which he/she plans to teach in the class. The academic diary has the record of daily teaching with all the details. The diary is verified and signed by the Head of Department and the Principal. Educational Tours / Field visits For effective curriculum delivery, the College organizes academic tours and field visits for the benefit of students. It is organized for the experiential learning of the students of the college. Field visits to the different relevant places like the banks and railway stations etc add to the practical awareness of students.

Inviting experts Each department invites and arranges guest lectures of experts. The lectures are based on curriculum. For advanced learners additional support and guidance is provided by the faculties. Related Programmes The college organizes co-curricular activities which include study related movies, documentaries; videos related to their syllabus for detailed exposure, subject related day celebrations. As part of regular programmes students are shown movies on a variety of subjects such cancer-awareness etc. Students' presentations, assignments, class room discussion, are regularly organized for a better coverage of the topic. Feedbacks: The college takes feedback on college activities and its functioning from teachers in manual format. Their suggestions are taken into consideration and accordingly worked on it.

Infrastructure: The college has 7 class rooms with LCD projectors, out of which three are smart classrooms. There is a seminar hall with advanced audio visual equipment, along with a rich library. ICT Based Educational Tools: Available ICT based educational tools include Smart Room, Rooms with Interactive Board and OHP.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Proeramme of Teachine Hairstyle	-	12/08/2016	02	-	Yes
Personality Development programme	-	01/02/2017	04	-	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Sanskrit/English/Gujarati/Hindi	15/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	146	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
16	15/06/2016	952
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Gujarati & Hindi	15
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Nil
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Analysis of Feedback: The above graph indicates that referring to the given six observations, described as Que. 01 to 06, no teacher has shown disagreement although the level of agreement differs from complete agreement to partial agreement. Action Taken Report: In view of the observations of the teachers being 'completely agree', no action needs to be taken. For the middle observation 'partially agree', the concerned teachers have been told to discuss the level of their disagreement in written with the members of Board of Studies in the concerned subject, who may give vent to this level of disagreement in their meetings for the better result at the end.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Sanskrit, English,	260	260	105

2.2 – Catering to Student Diversity**2.2.1 – Student - Full time teacher ratio (current year data)**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	299	0	11	0	0

2.3 – Teaching - Learning Process**2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)**

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	10	13	5	3	12

[View File of ICT Tools and resources](#)[View File of E-resources and techniques used](#)**2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)**

As per the guidelines of the National Assessment and Accreditation Council and on the Recommendation of the IQAC, our institute has initiated the mentorship programme for students from the academic year 2016-17. It is one of the initiatives to strengthen the quality-level of students suffering from the types of problems, mentioned below. Each teacher will mentor the allotted number of students and will be responsible for their holistic development. Participation and progress of mentees should be formally recorded and a periodic/ annual report shall be maintained. IQAC allocated different groups of 162 mentees to 08 mentors with regard to their performance in the concerned subjects. Unique arrangements have been made for mentoring of students in the institute. At the beginning of the year, each Mentor Faculty is allotted a group of approximately 50 students by the Principal of the Institute. In each group, two active girls are appointed assistant mentors. The Principal provides information about the Faculty Mentor, Assistant Mentors and the relevant group of students through notification at the beginning of the year. The student of the group can meet 24x7 to the faculty mentor of the group through the assistant mentors for her academic, social and mental problems. In order to be aware about the academic problems of students their performance in classroom is evaluated on the basis of the internal exams. With regard to the social and mental problems the well-researched opinion of Collegiate Women's Development Cell is taken into consideration. In this special system most of the study problems are solved by the assistant mentors while the rest of the problems are solved by the faculty Mentor. Only a few serious questions come to the principal for redressal. Each group maintains its mentoring data throughout the year and submits it at the end of the academic year to the IQAC. This system of organization is run successfully. Guidelines for Mentors In order to maintain uniformity in mentorship system, all mentors are requested to cover the following points in their meeting with their allotted students. 1. Get the roll no, phone number and email address of the students who approach you for assistance. 2. Insist them to come regularly, follow the discipline rules and not to bunk any class. 3. Keep secret the matter if a student shares with you his/her personal issue related to family or other thing. 4. Instruct and guide them in all possible ways, if necessary, keep the principal informed. 5. Inform them about all academic facilities and requirements. 6. For economic issue take help of Student welfare Cell and for personal psychological issues take the help of counseling expert. 7. For girl specific issues, keep the Women cell informed. 8. Submit the report in the prescribed format at the end of the term.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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162	8	1:20
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2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	11	1	0	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	SEM - 6	12/04/2017	12/05/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• The college is affiliated to HNGU, Patan and hence the systems mandated by the University are to be strictly followed by the college. • The University in all UG programmes has introduced Choice Based Credit and Semester System. University has introduced a system for both Continuous internal evaluation and End Semester evaluation (ESE). • In tune with the reforms made by the university, the internal evaluation system of the college is revised from time to time. The college has introduced the Continuous Internal Evaluation (CIE) system for internal marking at the institutional level. • The evaluation methods, both Continuous Internal Evaluation (CIE) and End Semester Evaluation (ESE), are communicated to the students through the college notice board after the student gets admission in the college. • During orientation, the students are given a clear idea about the syllabus and evaluation procedures. The entire internal evaluation process involves classroom evaluation, internal tests and assignments or book review. • Tentative dates for two unit tests are planned by the IQAC and it is confirmed after discussion in the meeting of Examination Committee. • The examination committee prepares the unit test schedule. They are informed in advance through notices to help students plan for exam preparation. The date for submission of internal marks has been fixed. The Examination Committee continuously monitors the implementation and frequency of evaluation methods. Notifications issued by the University from time to time are communicated to the students. • The college grants 30 marks out of which 20 marks are allocated for the student's performance in written internal evaluation examination, 05 marks are given for Assignments/project work writing and 05 marks attendance and presentation are allocated for the students. • After the conduct of internal unit test examinations, the answer sheets are evaluated within the stipulated time and the scheme of evaluation is made

transparent to the students. After the internal unit test examination, the faculty discusses the common mistakes made by the students and helps them how to overcome such errors during classroom work. Suitable remedial coaching is provided to make slow learners better. • The faculty addresses the rightful grievances of the students pertaining to the marks obtained in the internal examination. • Retest examinations are conducted for students who have not attended the internal examination as per the timetable due to unforeseen reasons. • The mark sheet of internal marks is prepared with utmost care and displayed on the notice board and complaints, if any, are addressed by the faculty.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• The Institution is affiliated to Hemchandracharya North Gujarat University, Patan and the University prepares the academic calendar. • The College prepares its academic calendar accordance with University Academic Calendar at the beginning of the academic year. The academic activities and schedule of examinations is generally worked out according to the academic calendar provided by the University. The objective behind the preparation of academic calendar is that there should be maximum working days to complete the syllabus and CIE. • The college academic calendar is displayed on the notice board of the college so that the students can know well in advance, the manner in which the programs will be conducted. • During the orientation of new students, they are informed about the academic calendar of the college and the CIE. • The Principal conducts meeting with the HoDs and Staff regarding smooth implementation of the academic calendar. • HoDs also hold departmental meetings and inform their peers about the conduct of CIE (Continuous Internal Evaluation). Out of 30 internal marks of each course 20 marks are allotted for student performance in written internal assessment examination, 05 marks for writing assignment/project work and 05 marks for attendance and presentation students. • Assignments are given well in advance and the departments ensure their submission as per schedule. In every semester assignments are given and evaluated continuously. The continuous internal evaluation helps the students. • Internal marks are displayed on the notice board to ensure transparency and correctness before being forwarded to the university. • All matters related to assignments, HoDs discuss marks and performance in meeting. • The Heads of the Department monitor attendance and progress of the student every year. • The institute follows University Academic Calendar for major activities during the year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.nimacollege.in/pos-psos-cos/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Sanskrit, English, Gujarati & Hindi	73	57	78.08

[View Uploaded File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.nimacollege.in/feedback/#1682593876474-2abf4f56-9901>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
View Uploaded File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Hindi	3	2
International	Gujarati	1	1
National	Hindi	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit	3
English	4
Gujarati	2
Hindi	1
Psychology	1
Sociology	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2016	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2016	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	1	1
Presented papers	2	32	2	0
Resource persons	0	0	0	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Orientation	NSS	2	76
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Health Awareness	College	Cancer	7	43
Environment Awareness	College	Tree Plantation	8	47
Social Awareness	Election Commission	Matdan Jagruti Abhiyan	3	69
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Beauty care workshop	61	Institute	4
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Carrier Guidance	Carrier opportunity in Abroad	Guidance Centre and All Gujarat Womens Organization SHAKTI MANCH Maninagar, Ahmedabad	20/02/2017	23/02/2017	61
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
All Gujarat Womens Organization SHAKTI MANCH	12/02/2017	Training /Job-Placement	61

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
319277	319277

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1468	99618	109	12087	1577	111705
Reference Books	8190	1540656	199	44895	8389	1585551
Journals	51	26192	2	400	53	26592
CD & Video	395	22971	0	0	395	22971
Others (specify)	3	2990	0	0	3	2990
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	25	1	1	0	0	2	9	0	0
Added	0	0	0	0	0	0	0	0	0
Total	25	1	1	0	0	2	9	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
107638	107638	211639	211639

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Infrastructure Maintenance Policy Nima Girls Arts College, Gozaria owns and operates a wide-ranging infrastructure to deliver its curricular and co-curricular programmes. The institution has developed a customary system for the maintenance and utilization of all the infrastructural facilities using the locally available human resources. The document provides a management framework and an outline on the allocation of responsibilities to ensure effective use and maintenance of the existing infrastructural facilities. The institution eagerly insists on credibility and transparency of all the transactions and it reverses social audit more than anything else. As a manifestation of this ideal, institutional governing body, an IQAC and Campus Development Committee etc. are constituted to administer all the purchases made in the campus. There are ample guidelines legislated for the Committees to exercise their powers judiciously. The Planning Committee draws up and submits its proposal with a solid vision of the institutional progress occurring over a long period of time to come. Moreover, the Committee assists the college in drafting proposals and budgets to obtain the financial assistance from the various concerned organizations such as UGC, other state government bodies and donors etc. The committee ensures proper implementation of the sanctioned schemes and the equitable distribution of the funds allotted. The Planning Committee is headed by the Principal and a Convener and other faculty members. The classrooms with furniture, teaching aids and Digital Education and Learning Lab are maintained by the respective departments and supervised by the respective Head of the Department and the concerned committee also. The HoDs report to the administration periodically for all the maintenance works. The HoDs superintend the college timetable along with the curricular, co-curricular and extra-curricular activities in the institution. Facilities available in the

Departments are maintained and managed in such a way that they are freely accessible to all the students. The physical facilities are maintained by the Campus Development Committee which comprises competent faculty members and members from the statutory body. The Development Committee along with a team of members monitor the maintenance and cleanliness of the building, classrooms, DELL, furniture, campus ground, sports facilities, staff room, students' amenity areas etc. All common facilities such as activity hall, audio systems, playground, toilets, rest rooms are maintained by the representatives of the college in the Campus Development Committee. The principal monitors the utilization of these special facilities. The activity hall of the institute is under the full purview of the Principal and its cleanliness is taken care of by the house-keeping team. The activity hall of the institute is under the full purview of the Principal and its cleanliness is taken care of by the house-keeping team. Likewise, the maintenance of the computers and DELL, of library and the library resources and all the I.C.T facilities, of sports and games facilities are appropriately taken care of regularly

<https://www.nimacollege.in/wp-content/uploads/2023/03/Infrastructure-Man.-Policy.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Relief Fund	5	5220
Financial Support from Other Sources			
a) National	Post Metric-ST, SC, OBC, PH, EBC Scholarship	186	422700
b) International	NIL	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Computer Training Workshop	21/07/2016	74	institute

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	NIL	Nill	Nill	Nill	Nill

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	3	B.A.	English	(1) Shrimati A.S .choudhari Mahila Arts College, Mehsana 01 (2) The New Progressive College of Teachers of Education, Mehsana 01 (3) Shrimati Sushilaben P. Patel College of Education, Ahmedabad 01	Master of Arts Bachelor of Education Bachelor of Education
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	4
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabaddi	University Level	10
Athletics	University Level	9
Quiz	University Level	3
Oratorical competition	University Level	1

Mimicry	University Level	1
Quick picture creation	University Level	1
Poster making	University Level	1
Sarcastic picture creation	University Level	1
Rangoli	University Level	1
Cross Country	University Level	4
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	Nill
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Yes, The college has a student council consisting of faculty, general secretary, 5 committee members including ladies' representative, a representative of cultural activities, sports, NSS, three toppers in university examination from each class. The council functions under the leadership of senior faculty, who encourage students to take decisions. The representatives along with the LR, take decisions regarding the arrangement of various functions and organize the program themselves. Necessary guidance and support is provided by the concerned faculty. Student representatives in various college committees for academic, co-curricular and extension activities play an important role in coordinating and co-operating in the planning of these college activities. The council plays a major role in New Arrivals, Teachers Day, various other days, national festival celebrations, farewell ceremonies and annual day celebrations, picnics and study tours and Navratri festival celebrations etc. Funds required for Functions/programs is borne by the college and the concerned council actively participate in the relevant programmes. Moreover, the various councils discuss the problems faced by students and their needs of educational infrastructure and other facilities. The council has also been asked to give due time for internal examination. The main role of Library Advisory Committee is to upgrade library facilities and increase the usage of library. The committee always welcomes suggestions from students. The committee conducts various activities like book exhibition on certain days. The Cultural Committee organizes various cultural events such as the annual programme of the college, cultural events, preparing the students to participate in various competitions in the University Youth Festival. The NSS committee organizes all kinds of social activities. NSS conducts once the special NSS camp in one of the nearby villages and conducts the activities of cleanliness, de-addiction and also for the uplift of the social awareness of the village. During the special camp such public awareness programs as rural sanitation, awareness rally on social issues, lectures on women empowerment, organizing blood donation camps, tree plantation are carried out. Among the various other programmes arranged by the college through the conscious support of the students' council include the celebration of the birth and death anniversary of great personalities such as Gandhi Jayanti and Sardar Jayanti celebrations,

AIDS awareness programme, Decreasing the rate of Female Foeticide, Voters' Awareness Programme, Eye Treatment Camps, and cultural programs for social awareness. etc. Unnat Bharat is also an active campaign under NSS under which college has adopted one of the nearby villages. The vibrant N.S, S. unit of the college arranges various programmes of societal and public awareness programmes, specially meant for the adopted village.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

114

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Once in a year social activity

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participatory management are seen in the functioning of the organization at various locations at levels. Effective leadership is always visible in various organizational systems. Administration of The organization is decentralized. Management, principal, IQAC and faculties work in a consistent manner for this. Implementation of policies and plans. The management oversees to promote and sustain quality. The Principal and HoDs are given total academic liberty by the Management. The management provides an opportunity to the teaching and non-teaching staff appointing them on various committees of management like Campus Development Committee. At institution level various committees have been constituted to plan and monitor the functioning of different departments. The IQAC takes specific steps through deliberation and interactions by obtaining feedback from departments and faculty. IQAC regularly reviews the teaching-learning process at six monthly meetings. All the faculty members participate in the decision making by providing suggestions from time to time in oral form. They also figure in the academic and administrative committees of the institution Students Grievance Redressal Committee, Discipline Committee, Library Committee, Research committee and Campus Development Committee. All the committees have been formed with a judicious combination. The college prepares its institutional budget. The library committee also prepares the budget in advance. The students of the institute also play an effective role in decision making. Students, alumni, parents and staff are included by the institute in the formation of various committees. Under the efficient leadership of the Principal, the IQAC also plays a vital role in college administration. Enough autonomy is given to all HoDs to run their Departments in accordance with the vision, mission and objectives of the college. Collaborative Autonomy to the Departments Every department is given autonomy and flexibility to conduct various activities within the department like Workshop, Project work, Seminars, Mentoring programme etc. Participatory management is achieved in this institution through transparency and reliability. Decentralization and participative management in

the institution in practice is shown in College Annual Day and Prize Distribution Function: The Institute organizes Annual Day and Prize Distribution function to encourage meritorious students and outstanding performers in various activities in the college, University and other levels of competitions each year. The function is a unique example of participative management as the Principal, IQAC, Teaching- Non Teaching staff, students, Alumni, Parents, Management, External Speakers, and other stakeholders are present and actively involved in the preparation and execution of the event. After deciding on a mutually convenient date for the function various meetings are held and all the stakeholders are involved. List of meritorious students, winners and outstanding performers is prepared by respective departments, committees. Guest for the function and external speakers are decided and invitation is conveyed. Alumni and Parents are invited. Students perform various cultural and entertainment programmed. The President and the Secretary are present and through the presentation of the annual report all stakeholders are made aware of the activities and achievements of the institute.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The University frames the curriculum of all subjects to be delivered in affiliated institutions. Accordingly, this institute has introduced choice based credit system with core courses, optional courses, skill oriented courses, foundation courses as well as job oriented courses. In the course monitoring and evaluation process, assignments, projects, seminars are organized for all students for their internal evaluation. For effective curriculum delivery, teachers are truly critical internal role players in implementing, evaluating and imparting quality education to students. At the micro level, the curriculum and its teaching mission are set to develop in every student critical and creative thinking, evaluative ability, communication skills, team spirit, inventive and innovative attitude and competence in all programs. To achieve the above objectives and the mission of effective curriculum delivery, generally all teachers are sent for training like orientation programs, refresher courses, faculty development programs.
Teaching and Learning	IQAC Education focuses on the quality of education and through this, new technologies and structural improvements in the education process

are suggested and introduced. Our admission process is transparent and very clear. We also maintain the reservation policy of the state government. Students are given a prospectus at the time of admission which contains detailed information about various subjects, co-curricular activities, NSS, sports and other essential information offered by the institute under the CBCS system. The orientation program also informs the students about the academic as well as co-curricular activities of the college. The class room is equipped with LCD projector acrylic board, lecture stand, interactive panel board, HOP, visualizer. LCD projector, laptop, CD are used for teaching and learning process. Students are encouraged to attend Sandhan, a live learning program of the state government. Tests and book review are mandatory as part of continuous assessment.

Examination and Evaluation

Assignment, book review and presentation are compulsory as part of internal assessment. The feedback format fixed by IQAC is distributed to the students, covering all the information related to the teachers performance. The data thus collected is evaluated, analyzed by the committee. Corrective action is taken. The teachers concerned are contacted individually and informed confidentially about the result of the internal evaluation. Students are given freedom to approach the HOD and Principal at any time. Our cultural activities and competitions held in our college help us to evaluate their talent. Their various talents are evaluated and encouraged by giving them prizes.

Research and Development

The institute encouraged research and development. The college already has a local research committee which encourages faculty to participate in various seminars and workshops. 2 Faculty are encouraged to undertake research and book publication work. As a result, UG minor research projects have been completed. Apart from this an annual report has been published by the organization. Three faculty members are Ph.D. In addition to the manuals, most of the professors have published their

research books. The college has organized many programs like Blood Donation Camp, Thalassemia Awareness Programme, HIV AIDS Awareness Programme, Human Rights Workshop etc. among other activities and NSS has played an important role in the overall development of the students and prepared them for national responsibility. Special coaching and guidance is also provided regarding various competitive examinations under Career Counseling Cell, UGC sponsored Entry in Service Programme, Odisha and Gnanadhara.

Library, ICT and Physical Infrastructure / Instrumentation

Our management always focuses on providing infrastructure and facilities as per global standards. Classrooms are equipped with LCD projectors and screens along with audio visual system. The college has Xerox facility with duplicator, generator with 40 KV, scanner printer etc. The college has its website www.nimacollege.in which provides detailed information about the institution and its activities to the students, parents and other stakeholders. The college also has a CCTV camera system with DVR. Regular maintenance is also done with the help of UGC.

Human Resource Management

After discussion with the management, the Principal informs the University and the State Government about the shortage of faculty and staff. As part of it, visiting faculty, computer operator, junior supervisor for internal as well as external examination are facilitated. Sometimes, qualified teachers are invited on remuneration to provide guidance on various skills and employment programmes.

Industry Interaction / Collaboration

We have signed MOU with educational institution, hospital for organizing various social activities, health and hygiene related issues, conducting examinations, various educational, research and research. We have been successful in organizing programs of employment related activities.

Admission of Students

The minimum percentage of marks at entry level for each program offered by the college is 35 in H.S.C. Level colleges offer only general undergraduate courses, so the minimum

percentage of marks at this level is 35.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>The institute has an integrated structure for quality assurance of academic and administrative activities. For the smooth functioning of the administrative department, the principal and the clerk distribute the work and analyze the requirements. Office management was computerized under this internal quality improvement framework. With computerization, the admission and examination process has become faster and more accurate. The administrative process regarding the scholarship is also completed quickly. In order to provide appropriate and qualitative services to the faculty and students, the administrative staff is trained and oriented. They were also given computer training. A continuous supply of water and electricity is maintained. Regular internal and external audits are conducted.</p>
Finance and Accounts	<p>An accountant maintains accounts which are monitored by the authorities. There is a system of verification, rechecking and crosschecking of accounts by the authorities. Besides, management arranges for internal audit at least twice a year by C.A. IQAC, Finance Committee and Library Committee take decisions in case of expenditure of UGC grants. All purchases are made through tender system. Apart from this, the accountant writes the accounts of the college regularly on a daily basis. Rs. Amounts above 500/ are paid through Cheque, Public Finance Management System, DD, RTGS and other digital devices. At the end of each financial year, written accounts are sent to the internal auditor appointed by the governing body. If any mistakes are found in the written accounts, they are returned to the administrative office. After revising the query it is again sent to the internal auditor for finalization. The entire process is transparent. Finally, the account is sent to our respective Chartered Accountant. After verifying all bills and vouchers, C.A. A certificate with stamp is issued. Also C.A. Audit, AG</p>

	Audit of the State Government is done properly as per the rules and regulations of the State Government.
Planning and Development	<p>The head of the organization is always eager to fulfill the stated vision and mission. It prepares a plan and calendar of academic, co-curricular and co-curricular activities that can help in achieving the vision, mission and objectives of the institution. After discussing and planning with the faculty, the Principal organizes expert lectures, various university level camps and trainings etc. and thus tries to fulfill the vision and mission. He consults and assists the in-charge of the committees and organizes programs for extension activity and thus works for the benefit of the students and the local community. To improve the quality of various activities and infrastructure, it analyzes the feedback of the stakeholders and takes steps to improve it. It encourages faculty to participate in workshops, seminars. Conferences and encourage them to carry forward and publish research articles, projects and books. It also encourages students to participate in workshops, seminars, camps etc.</p>
Student Admission and Support	<p>Various extension activities are conducted keeping in mind the overall development of the students. Thalassemia test is done every year by paying Rs.100/ in collaboration with India Red Cross Society. Students are encouraged to participate in various competitions organized by the University Youth Festival. Various days are celebrated with great enthusiasm for the all-round development of the students. Students are also encouraged to join NSS and various add-on courses like Personality Development, Computer Skills, Sewing, Knitting, Communicative Skills etc. Students are also encouraged to participate in indoor and outdoor games organized by the university. Sports specific training is also provided by the Physical Director to perform well. Students are also encouraged to participate in cultural programs organized by the university. Special training is also provided to selected students. In short, all the students are awarded prizes,</p>

certificates and awards in the prize distribution function. Under the Poor Student Relief Fund, the student who is really poor and does not get any kind of government assistance. scholarship, the college has paid their admission fee of the particular semester. To enhance employability, students are provided special coaching and guidance under Career Counseling Cell and Odisha. Various committees like Student Council, Student Grievance Redressal Cell and Womens Cell have been constituted for the purpose of addressing the grievances of the students. A first aid box is available in the college for health related problems. Students are encouraged to participate in various co-curricular activities and Saptadhara program.

Examination

Assignment, book review and presentation are compulsory as part of college internal assessment. In every semester, an internal examination is conducted as part of internal assessment.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NIL	NIL	NIL	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	NIL	NIL	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
---	---------------------------------	-----------	---------	----------

Refresher Course	6	07/11/2016	27/11/2016	21
Refresher Course	2	29/05/2017	18/06/2017	21
Faculty Development Programmes	1	19/09/2016	24/09/2016	6
Faculty Development Programmes	1	01/03/2017	07/03/2017	7
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	11	10	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
11	10	299

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and financial external audits regularly The Accountant, junior clerk and the Principal jointly scrutinize and verify the financial data regularly. They follow the directions from the Higher Education department and external Chartered Account for this internal audit. At the end of every financial year, the annual financial statement which is inclusive of all the receipts and expenditure is prepared and sent to the authorities in the Department of Education. Even the college management has appointed internal auditor for internal audit of the college. After the scrutiny and checking of expenditure of the institute by an internal auditor, it is forwarded to the recognized CA. Here it should be noted that, every year, in time audit of the institute is done. Financial Audit of the Grants and fees sanctioned by the Government The college seeks the services of an external auditor for the final audit in March every year. All financial documents of this period are submitted to the external auditor, Chartered Accountant for Verification and Audit Certificate. Omissions or errors, if any, reported by the Chartered Accountant are corrected as per his directions and the final balance sheet report and certificate are issued by him. Recently, the A.G.Audit of the government from the Department of Education visits the college and inspects all the files related to financial matters of all the schemes that the college has availed of. They submit the audit report to the concerned officer of Education department. Any correction, if required, has been effected on the basis of the audit report and clarifications called by them are submitted as audit reply. Financial Audit of the Management account The Accountant, junior clerk in the college keeps the daily financial transactions on behalf of the Management. He executes the decisions and policies of the management relating to financial and other matters in the college. The management auditor visits the college at the end of each year and examines the accounts, prepares the journal and ledger, and submits the report to the management at the end of the year. Therefore, the internal audit is first audited by the college auditor and then it comes at the end of the prepared financial year. Annual Financial Statement and Final Audit Report.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
philanthropies	10900	Encoragement to students for Better Performance
View File		

6.4.3 – Total corpus fund generated

10900

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	---	No	---
Administrative	No	---	No	---

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Prize distribution, social activities, cultural programs
--

6.5.3 – Development programmes for support staff (at least three)

Use of ICT for faculty, Yoga and use of computers for administrative
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

reading facility and taken initiatives for regular cleanliness and maintenance campus.
--

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Programme of Teaching Hairstyle	28/06/2016	12/08/2016	13/08/2016	57
2016	Introduction of Mentorship	28/06/2016	04/07/2016	05/01/2017	162
2016	Personality Development Programme	16/12/2016	01/02/2017	04/02/2017	89

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health Awareness and Clean Village	09/09/2016	10/09/2016	65	0
Mahila AarogyJagruti Rally	01/01/2017	02/01/2017	75	0
Mahila Jagruti Abhiyan	03/08/2017	03/08/2017	69	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Use of solar energy to save energy, save environment, Program, Tree Plantation Day Celebration, Ozone Day Celebration

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	24/06/2016	1	College Induction Programme	Information Regarding Institute	67
2016	1	1	23/07/2016	1	Tree Planation	Environment Protection	55
2016	1	1	24/09/2016	1	NSS DAY	NSS	58
2016	1	1	25/01/2017	1	Voters Day	Social	125
2016	1	1	30/01/2017	1	Gandhi Nirvana Din	Social	61

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Tree Planation	23/07/2016	23/07/2016	47
Gandhi Nirvana Din	30/01/2017	30/01/2017	58
National Youth Day	13/12/2016	15/12/2016	9
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree plantation

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices-1 1. Title of the Practice: Basic Computer Training Programme 2. Duration (year of inception-year of discontinuation): 2016-17 (March – 2017) Yes 3. Objectives of the Practice: Most of the students in our college come from rural-remote villages and also from economically backward sections of the society. The knowledge of Computer is indispensably necessary for college students. College Runs the B.A. program, which does not include the subject of computer. Hence in order to develop computer literacy among students the college started the training programme. The college has a Digital Education and Learning Laboratory, which has 25 computer sets. 4. The Context: A basic computer course for students is run as part of the program during the data entry period as shown in the college team-table. Rural students and SC-OBC general students benefit from learning computer skills. The government also requires employees who have passed the ccc computer course. So, college provides a platform to learn computer. 5.The Practice: In today's era the computer literariness has acquired the central position in increasing employability. Using the digital boon for the students. It is in the light of the fact that the college runs four languages as the special subjects. The girls having digital mastery can opt for the on-line assistance not only in data entry, but also in the other associated functional skills of their respective languages such editing, translating and proof-reading. Ensuring employability is one of the most significant aspects of Higher Education in general and rural institutions in particular. The college has only one computer laboratory with 24 computer sets. So limited students benefit from this course. The scholar faculty is also very limited due to the rural setup. English language is also a barrier for college students. Rural students have limited bus facility, so they cannot stay for more practice in college after 12 noon. 6. Evidence of Success: A computer basic training program has been organized, a practically expert person has been appointed from HI-TECH COMPUTER. He teaches students at the timing of data entry as shown in the time-table. Faculty members, who are aware of such skills, also take lectures. Students are also given practice time and reading material. A ratio of about one student per computer is maintained. Such students are allowed for practice in computer laboratory during free lectures. They are also allowed to carry out any type of computer-work throughout the year. 7. Problems Encountered and Resources Required: Most of the in-take of the college comprises such students as have completed school education and enrolled in college, but they have not taken any

formal computer education because of the rural background. Hence, they are found to be less interested in the computer training course. Moreover, certain social aspects and limited number of bus frequencies has caused a kind of disinterestedness for such additional courses. Besides the very less exposure to English is also one of the hurdles faced during the training programme owing to the inter-connected nature of computer and English. 8. Notes: (Optional) The training programme continued for the whole year for free. The participants felt confident about their success in the exams like, ccc, which is the minimum criteria to get a government job. Some students get private jobs because of their computer skills. Some run computer classes or serve as instructors. Due to computer skills, many students get benefits for their job opportunities and promotions as well. Best Practice-2 1. Title of the Practice: Annual Prize Distribution and Farewell Function of the Students of B.A. Semester-VI 2. Duration (Year of Inception-Year of Discontinuation): 2016-17 (25-02-2017).

This practice is still in continuation every year. 3. Objectives of the Practice: Students of our college come from rural-remote area and economically backward sections of the society. Special achievements and skills are inevitably required in college students. Hence a program was started where students participate in programs according to their skills and talents. In order to encourage them to participate more and more the following year they are distributed prizes. Every year the institute arranges annual prize distribution Programme during the Farewell Ceremony of the students of B.A. 4.

The Context: The college encourages students to participate in the various programmes arranged throughout the year. The rankers in different competitive activities are encouraged through their felicitation during the significant event of the Farewell Ceremony which is auspiciously graced motivational presence by the President of Shree Gozaria Kelavani Mandal and other dignitaries, who distribute prizes. The prizes distributed to the rural girl-students representing needy families have obviously played a major role in adding to the number of participations in the activities the following year. College students get benefitted from the application of various skills in them through participating in the various activities. The institute provides a platform for skill development in them. 5.The Practice: Students get an opportunity to enhance their talents through various cultural performances on stage in the presence of dignitaries, villagers, parents, alumni, members of the college and present students. This day is organized in the month of February-March every year. Students participate in various cultural activities like welcoming the guests through the relevant dance, singing the prayer and farewell song in the presence of dignitaries and thereby shows the fruitfulness of the yearlong institutional emphasis on the participation in the various activities. The Committee of the Cultural Affairs prepares the students for the performance and gives enough practice for fifteen days before the celebration of Annual Prize Distribution and Farewell Function of the Students of B.A. Semester-VI. Students come out with excellent performance on stage. They get a great opportunity to show their talents and enhance their abilities. They become more confident and can perform better in the activities of the following year with previous experience of last years Annual Prize Distribution intact in their co-curricular consciousness. In this way Annual Prize Distribution along with the Farewell Function of the Students of B.A. Semester-VI plays a very significant role not only for the out-going students of B.A. Semester VI but for those of B.A. semester II and IV also. The college distributes prizes, awards and trophies to students with special achievements during the whole year. The activities include the academic as well as the co-curricular ones, sports activities, the ones as part of N.S.S., and Departmental activities. Students feel honored by this kind of encouragement. They feel that their special achievements and skills are rewarded. They are important assets of the organization. Throughout the year students strive to excel in academic, co-curricular and extra-curricular activities. A healthy competitive environment

is created for better progress and better performance among students. So they come to the college regularly and participate in various activities and programs of the institute and the ones organized by the universities as per their skills and talents. The criteria for awarding students are as follows •

- Academic Activities: Top three students, who have performed their best in university examinations of the previous year, are awarded trophies and certificates.
 - Cultural Activities: Certificates and trophies are awarded to the students who excel in activities of the N.S.S. Unit and the competitive programmes arranged by the Committee of Cultural Affairs throughout the year.
 - Sports Activities: Shields and certificates are awarded to the students who have excelled in sports and athletics at college level and inter college level. Sometimes the organization gets donations for the encouragement given to the participants of the various co-curricular and extra-curricular activities. In case of no availability of donations the organization raises funds on its own. This event benefits the organization through the development of different skills in students, many of which may play a major role in securing employability for the students. The college has gained a kind of recognition among the villagers and people of the surrounding area. They have a good impression of the college. So the college easily gets more students for the first year.
6. Evidence of Success: Adequate practice is planned for fifteen days before Annual Prize Distribution and Farewell Function of the Students of B.A. Semester-VI. The appointment an expert for the certificate programs throughout the year is one of the conspicuous aspects. The program is taught to students through the experts. Such skills awaken the latent talents in them.
- Annual Prize Distribution and Farewell Function of the Students of B.A. Semester-VI has motivated many students to participate in various programmes, which obviously adds to the opportunities of employment.
7. Problems Encountered and Resources Required: The college consists mostly of students who have completed school education and enrolled in college, but due to rural background they have hardly any exposure to participate in certain programs meant for the said day. Hence, they are known to have less interest in adding to their skills of cultural and other co-curricular activities meant for the day.
8. Notes: (Optional) Annual Prize Distribution and Farewell Function of the Students of B.A. Semester-VI imparts confidence in students about their success. Hence students feel like coming regularly for practice and participation in various activities

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.nimacollege.in/igac-minutes/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Nima Girls Arts College, Gozaria is one of the leading institutes of higher education for girls in the North Gujarat region, affiliated to Hemchandracharya North Gujarat University, Patan. The College has been awarded 2(f) ,12(b) and was accredited 'B' (2.44) grade by NAAC in the year 2011. The institution works with specific vision and mission to provide higher education to the (mostly poor) girls of rural and surrounding area and strives to make overall development by educational and co-curricular activities. The vision of Nima Girls Arts College, Gozaria aims at attaining excellence of students in academic world and preparing them for 21st century world to inculcate the skills and values needed in real life and above all making them responsible citizens and human beings. Our NSS unit is the heart of the college throbbing with activities quite in tune with the vision and mission of the college. With the purpose of developing the latent abilities in personality of the students,

the college organizes various activities like sewing, knitting and embroidery activities, celebration of various subject days, knowledge week, English speaking contests, Debates, Music, Acting, Traditional Day, Essay writing, Quiz, G.K. Test, Navaratri celebrations, Tours and Picnics etc. and many other activities are organized. The college possesses a well-furnished Digital Education and Learning Laboratory, which is used in imparting computer education and English language learning to nearly computer-illiterate girl-students of college representing the adjoining rural area. Apart from this, through its social activities our institute has established a well-built bond with the local community and is popular for its compassionate keenness in surrounding areas. College possesses a spirited and dynamic National Service Scheme (N.S.S.) Unit which includes active volunteers, always ready to serve in any difficult situations. The unit regularly organizes Blood Donation Camps, Distribution of clothes among the needy ones, Rallies for dissemination of general awareness among the villagers and thus inculcates significant values and ethics like cleanliness, discipline, courage, self-confidence and humanity among students. It creates awareness about de-addiction, superstition and illiteracy, girl education, women empowerment, female infanticide etc. among the people of Gozaria and surrounding areas. Our volunteers not only served the surrounding areas of Gozaria but also helped and provided immediate help to the needy families in remote areas too by organizing a 'Kapda Yajna'. This unit has also organized 22 special Shibirs (weekly Off-Campus Workshops) in nearby villages every year. Till today, the unit has organized this kind of off-campus workshop-Shibir in 20 villages. During these days of off-campus workshop, volunteers organize various activities of social awareness and campaigns along with carrying out a weekly residential stay among the villagers. The unit always remains vigilant and alert to fight against any natural or man-made calamities. It plans various programmes and collective extension activities for national and social awakening. It also organizes activities like rally, blood donation camps, and self-protection training sessions in collaboration with the CWDC unit of the college, celebration of Republic and Independence Day and many other events of national importance.

Provide the weblink of the institution

<https://www.nimacollege.in/about-us-2/institutional-uniqueness/>

8.Future Plans of Actions for Next Academic Year

1. Further research on the part of teachers and students. 2. Students maximum participation in co-curricular and extra-curricular activities. 3. To encourage more students to participate in competitive examinations. 4. To increase the number of girl-scouts in NSS. 5. To increase the participation of students in the field of sports. 6. To increase the participation of More students in skill-based programs.